

CRIMINAL BACKGROUND CLEARANCE REQUIREMENT

Per New Jersey state law, all adult members of an adoptive household must be fingerprinted for the purpose of a criminal background check. Enclosed you will find a *IdentoGO* request form. Please read the instructions carefully.

Each member of your household, over the age of 18, will be required to complete the fingerprinting process. As noted on the request form, fingerprinting appointments can be made by calling (877) 503-5981 or visiting <http://www.bioapplicant.com/nj>. *Prior to scheduling your appointment, please complete item 7 (write 0188) and items 9-26 on the IdentoGO request form.*

Upon scheduling your appointment, record your *applicant ID number*, *scheduled site/date/time*, and *payment authorization* at the bottom of the form.

On the day of the appointment, bring the completed form and an acceptable form of photo identification (acceptable forms of ID are listed on the request form). Please be sure that the *Print Code Number (PCN)* is recorded on the form after the live scan is complete.

Please note:

There is a fee of \$52.70 per person associated with this request.

These fingerprints are for state clearance purposes only. *If you are adopting internationally, you will be required to be fingerprinted separately for U.S. Citizenship & Immigration Services.*